WHY CONDUCT SAFETY INSPECTIONS?

IDENTIFY POTENTIAL HAZARDS

ESTABLISH A GOOD ABATEMENT PLAN

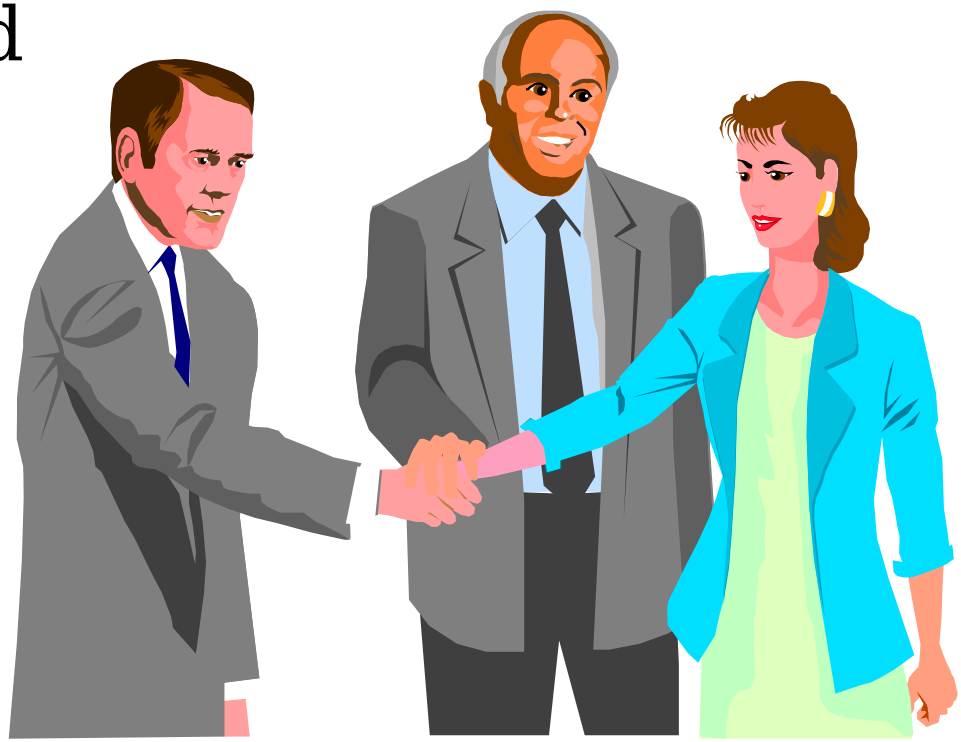
MARINE CORPS WORKPLACES

ALL WORKPLACES SHALL BE INSPECTED AT LEAST ANNUALLY. HIGH HAZARD AREAS MORE FREQUENTLY BASED ON ASSESSMENT OF EXPOSURE.

PER MCO 5100.29

MCO 5100.29

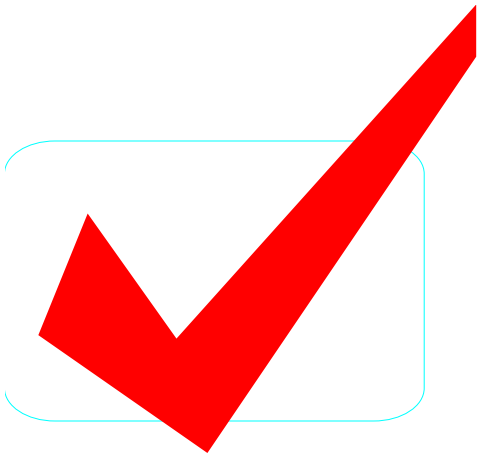
- Host-Tenant Relationships:
  - Tenant commands will adhere to the host's safety standards or the more stringent standard



SAFETY INSPECTION

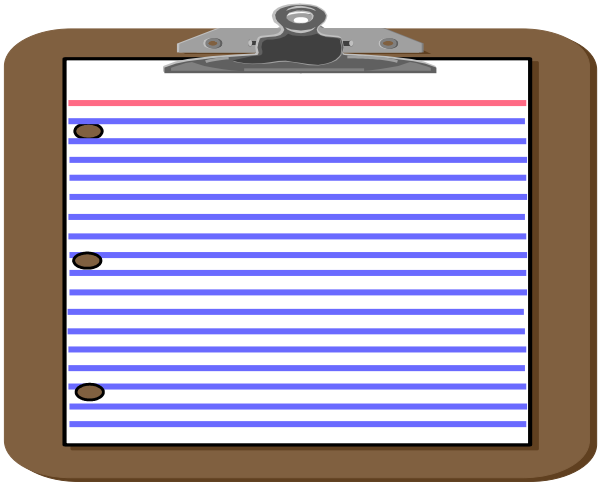
- QUALIFIED SAFETY AND HEALTH PERSONNEL

- INSPECTIONS SHALL NOT DISRUPT THE OPERATIONS OF THE WORKPLACE



CONDUCTING THE INSPECTION

- ACCOMPANY THE INSPECTOR OR IF YOU ARE THE INSPECTOR, ASSIGN SOMEONE TO WALK WITH YOU AND TAKE NOTES



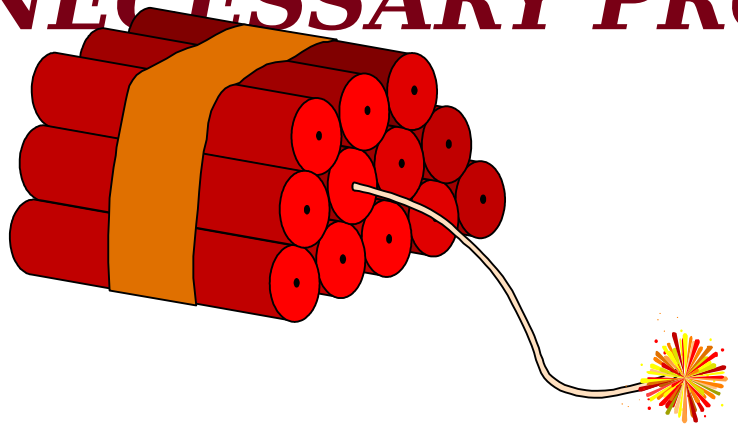
CONDUCTING THE INSPECTION

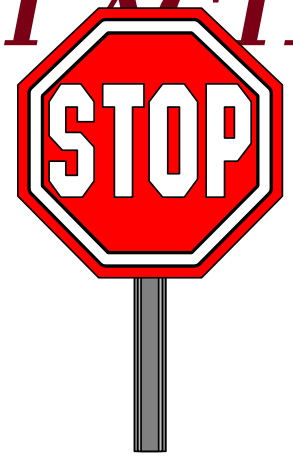
- A SEPARATE DEFICIENCY REPORT FOR EACH VIOLATION SHOULD BE WRITTEN CITING STANDARDS AND RAC’s

- RESPOND WITHIN 30 DAYS TO THE INSPECTOR

SAFETY INSPECTIONS

- ***IMMINENT DANGER SITUATIONS SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF SUPERVISORY PERSONNEL FOR NECESSARY PROMPT ACTION***



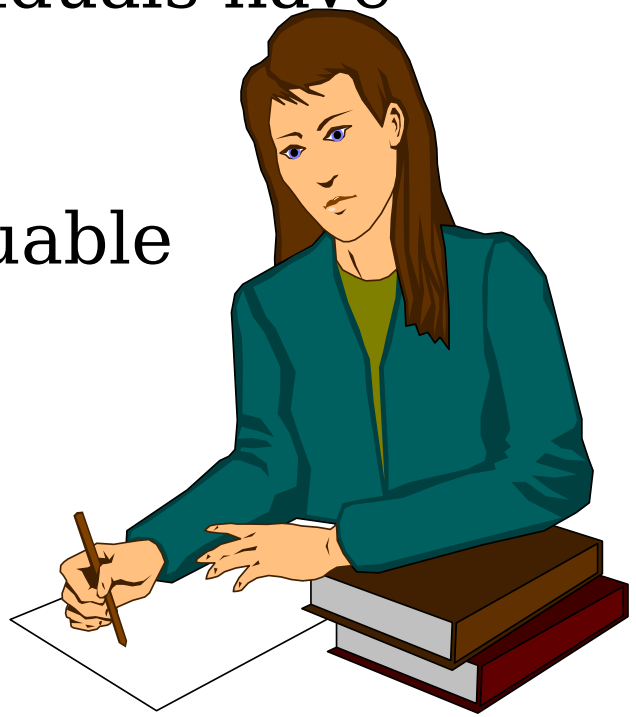


ADMINISTRATIVE

The first portion of the safety inspection should be the administrative portion. This shall include looking at training records to ensure individuals have received required training.

The training records provide a valuable tool to the inspector before the field inspection is complete.

Where is the facility at and where is it going with Safety?



MOST FREQUENT VIOLATIONS

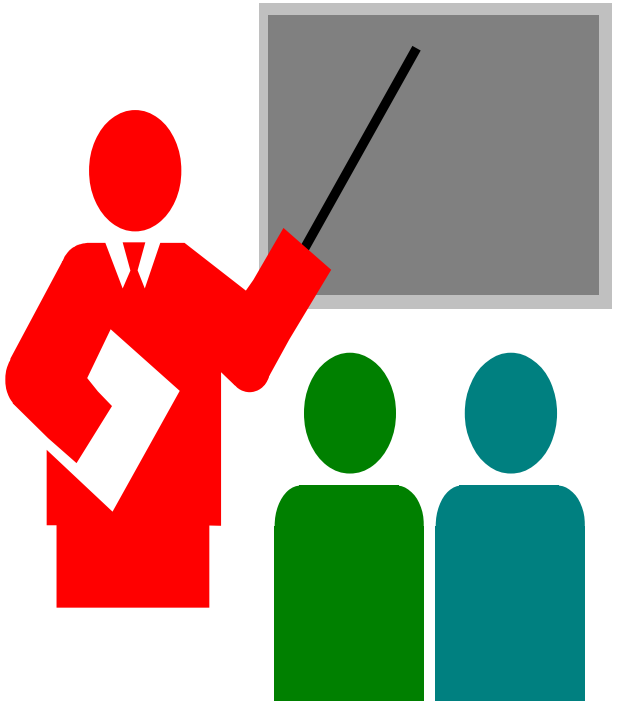
- Electrical :

  Receptacles

  Circuit breaker box

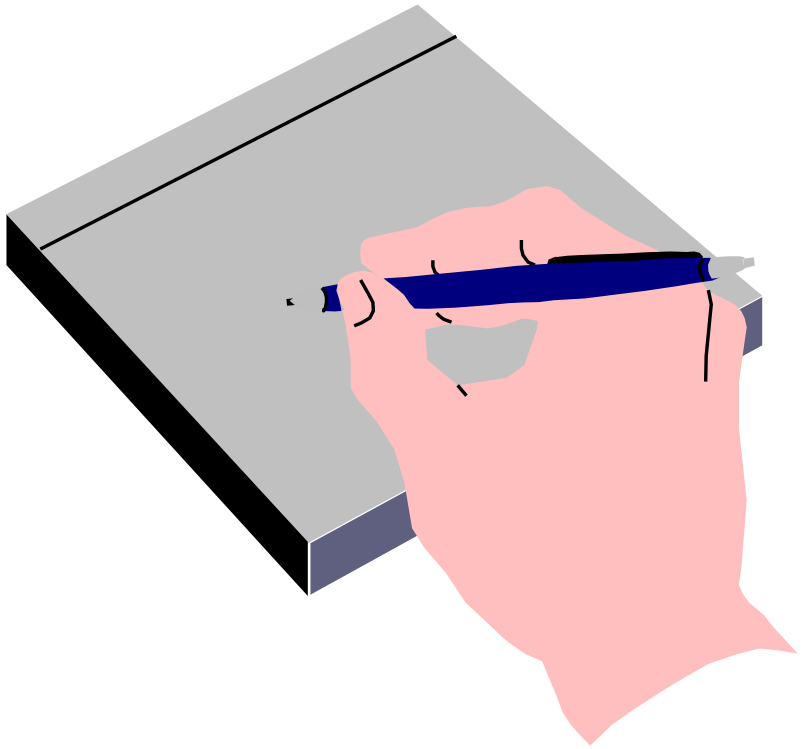
  Extension Cords (Gang Boxes)

  Energy Control (Lockout/Tagout)
- Emergency Lighting Inoperable
- Exits locked/Not Marked
- Eye wash Stations in need of servicing
- HAZMAT (Improper storage, MSDS)
- Hilti Gun violations
- Housekeeping (Slips, Trips, Falls)



MOST FREQUENT VIOLATIONS

- Ladders
- Machine Guarding
- Pesticide Spraying
- PPE
- Respirator Program
- Split Rim Servicing
- Training
- Warning Signs
- Weight Load Testing
- Welding Cables



EMPLOYEE REPORTS

OF UNSAFE OR UNHEALTHFUL WORKING CONDITIONS

UNSAFE/UNHEALTHFUL

PURPOSE:

- Reporting of an unsafe/unhealthful working condition at the earliest possible time to workplace supervisor

UNSAFE/UNHEALTHFUL

- Encourage oral notification to supervisor FIRST
- In lieu of oral notification or an employee desiring anonymity, he/she may file a written report with the station safety office
- Upon receipt of report the safety office shall notify the supervisor
- Within 5 working days after notification of supervisor, he/she shall advise the safety office in writing of corrective action taken

UNSAFE/UNHEALTHFUL

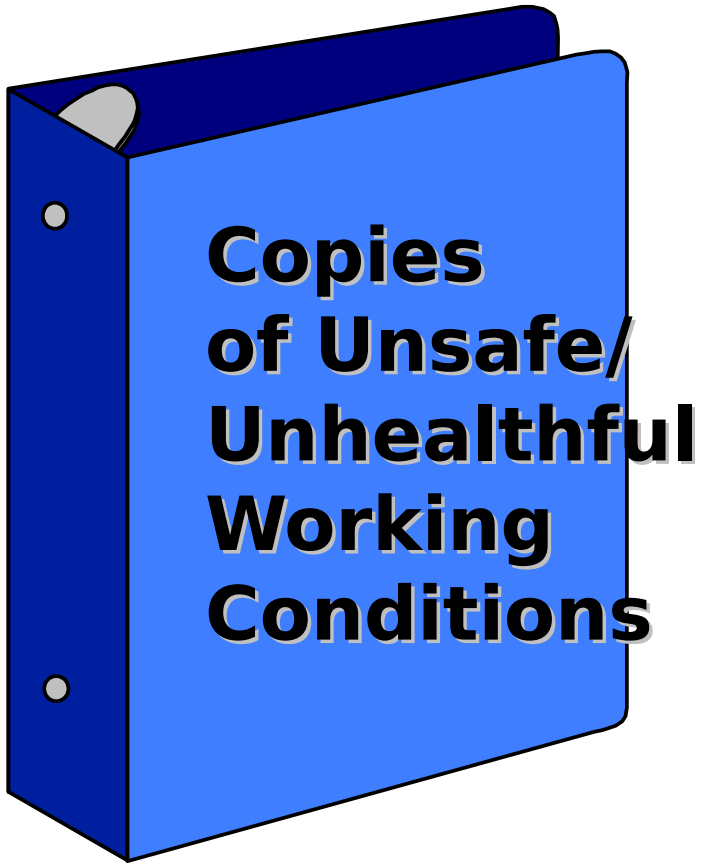
- The originator of the report shall be notified in writing with 10 working days of action taken

POSTING OF NOTICES:

- In all cases where employees are exposed to unsafe/unhealthful condition which are defined by safety office as “Serious” a notice signed by the Commanding Officer shall be posted in the vicinity of the hazardous condition.

UNSAFE/UNHEALTHFUL

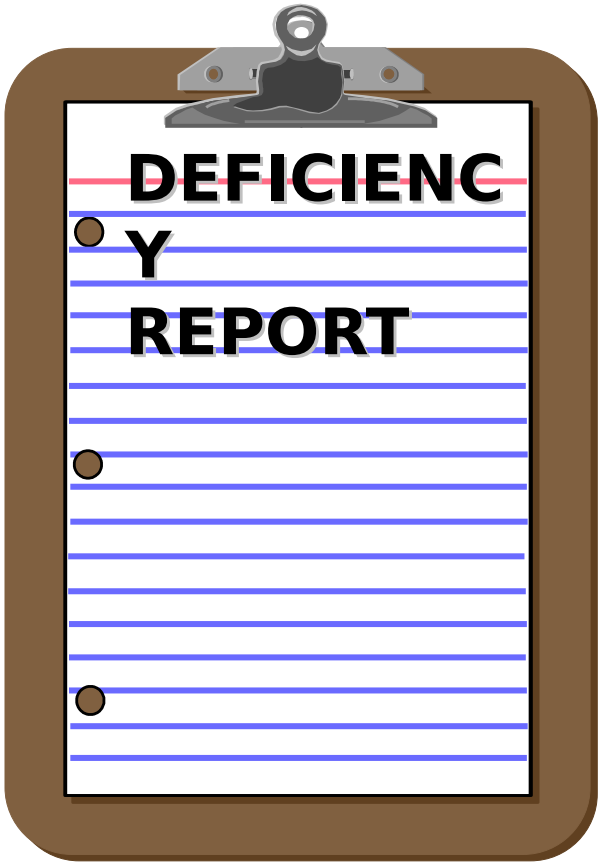
- RETENTION OF RECORDS
  - Copies of reports and records of action shall be retained for 5 years following the end of the calendar year to which they relate



UNSAFE/UNHEALTHFUL

- UNSAFE/UNHEALTHFUL WORKING CONDITIONS MUST BE POSTED ON AN OFFICIAL SAFETY OR REQUIRED READING BOARD ALONG WITH INSTRUCTIONS FOR FILLING OUT THIS FORM

WRITTEN DEFICIENCY REPORTS



DEFICIENC Y SHALL INCLUDE:

WRITTEN DEFICIENCY REPORTS

- I.D. # for tracking
- Organization
- Location of hazard
- Description of violation
- Standard Violated
- Risk Assessment Code
- Suggested Corrective Action
- Inspector’s name
- Date of inspection
- Abatement Status to include:
  - Interim control measures
  - Project description to include estimated cost/date of completion
  - Corrections made to include date/cost
- Signature/phone of person verifying corrective action
- Comments for follow-up